

The Central Bank of Trinidad and Tobago was established by an Act of Parliament on December 12, 1964. At that time it was given the following mandate, which remains its mission statement to this day:

*"The Bank shall have as its purpose the promotion of such monetary, credit and exchange policies as would foster monetary and financial stability and public confidence and be favourable to the economy of Trinidad and Tobago."*

The Central Bank of Trinidad and Tobago is widely respected as a monetary policy authority and guardian of financial stability grounded in international best practices. Its policies are credible and transparent and inspire confidence in the domestic currency. Its actions foster the growth and development of the economy and improve the well-being of our citizens.

As a knowledge Based institution, the Central Bank will provide visionary and dynamic leadership and work to position Trinidad and Tobago as the financial centre of the region.

## Senior Security Supervisor (Inspector) – Security Department

The Central Bank of Trinidad and Tobago is looking for a suitably qualified and experienced individual to join the Security Department in the position of Senior Shift Supervisor (Inspector).

Reporting to the Chief of Security, the incumbent will be required to direct a team of Security Officers in the execution of security measures to ensure that all employees, tenants, visitors and workmen engaged in projects at the Bank/off-site properties adhere to security policies and procedures in a safe environment.

### Key accountabilities:

- As part of the leadership of the Security Department, he/she organises and directs the activities of the department to ensure that its objectives are met; prepares duty rosters; assigns officers; maintains a record of attendance and punctuality and other related matters.
- Responsible as part of the security leadership team for maintenance and management of all arms, ammunition and equipment assigned to Security Officers.
- Conducts enquiries/investigations of security breaches by Officers and other persons, makes recommendations and takes action as necessary.
- Conducts inspections to ensure procedural and operational compliance with security policies and procedures and legislation that impact security practices.
- Effectively manages human resource issues of direct reports; identifies and addresses training gaps and needs and ensures that employee performance is monitored with ongoing coaching and feedback.
- Initiates the development of, and reviews security training programmes, and trains officers as required.
- Performs other duties related to the job functions as may be assigned from time to time.

Applicants should possess an Associate Degree/Diploma in Security Administration (or equivalent qualification), a valid Precept, a valid Driver's Permit, a Firearm Users Employees Certificate (F.U.E.C.) and be proficient in firearm safety and use and the operation of electronic security systems.

Additional requirements for the job include extensive knowledge of the Supplemental Police Act, arrests and the commission of offences; sound knowledge of current developments in the areas of safety and security and the ability to work flexible hours including nights, weekends and holidays.

The ideal candidate will have a minimum of 8 years working experience at the level of Security Supervisor in a security environment or in protective services.

The Bank offers an attractive remuneration package which includes a Group Health Plan and other benefits.

If you are confident that you meet the foregoing requirements and wish to be confidentially considered for this opportunity, please email your CV and covering letter to: [recruitment@central-bank.org.tt](mailto:recruitment@central-bank.org.tt)

Kindly address covering letters as follows: Manager, Human Resources, Central Bank of Trinidad & Tobago, Eric Williams Plaza, Independence Square, Port of Spain.

**Closing Date: July 3rd, 2019**

*We would like to thank all applicants for their interest.*

*However, we wish to advise that only short listed candidates will be contacted.*