

CAREER OPPORTUNITY ACCOUNTANT I

Finance & Accounting Department

The Central Bank of Trinidad and Tobago (CBTT) is seeking to recruit a suitable individual for the role of Accountant I. Reporting to the Accountant II, Finance & Accounting; the incumbent will process and record the Bank's financial transactions; ensure the maintenance of internal controls, the integrity of financial reporting and/or the administration of the Bank's employees' benefits.

The incumbent will be responsible for:

- The review and analysis of financial reports and reconciliations to ensure compliance with the Bank's accounting policies, internal controls and statutory reporting guidelines; extraction and consolidation of financial data for the preparation of financial reports (financial statements, annual budgets etc.).
- Ensuring financial transactions on behalf of the Bank's internal and external customers are accurately recorded within the parameters of the Bank's policies and international best practice.
- Reviewing systems and processes, recommending and implementing policies and procedures.
- Liaising with internal and external auditors.
- Performing research and providing technical advice and support to the department's management.
- Ensuring compliance with all legislative requirements.
- Effectively supervising direct reports and ensuring that employee performance is monitored with ongoing coaching and feedback in accordance with the Bank's standards

Applicants should possess a first degree in Accounting (minimum of a Lower Second Class Honours or a G.P.A of 3) or Finance or equivalent professional qualification eg. ACCA, CPA and should display sound knowledge of General Ledger Software programmes and Microsoft office suite; Banking and Accounting procedures while possessing sound computational and strong customer orientation skills.

The ideal candidate will have a minimum of one to three years' working experience in an Accounting and /or Banking environment. The Bank offers an attractive remuneration package which includes a Group Health Plan, Pension Plan, Employee Savings Plan and other benefits.

Additional assets for the job would include working knowledge of accounting standards, statutory laws and tax changes; International Financial Reporting Standards, Statutory Regulations and Taxation.

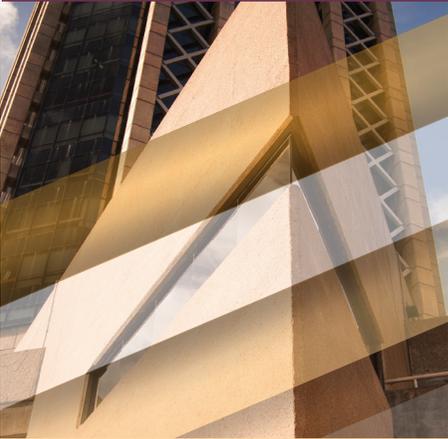
If you are confident that you meet the requirements and wish to be confidentially considered for this opportunity, please email your CV and covering letter to: recruitment@central-bank.org.tt

Kindly address covering letters as follows: Manager, Human Resources, Level 10, Central Bank of Trinidad & Tobago, Eric Williams Plaza, Independence Square, Port of Spain.

Closing Date: March 15, 2019

We would like to thank all applicants for their interest.

However, we wish to advise that only shortlisted candidates will be contacted.



The Central Bank of Trinidad and Tobago was established by an Act of Parliament on December 12, 1964. At that time it was given the following mandate, which remains its mission statement to this day: "The Bank shall have as its purpose the promotion of such monetary, credit and exchange policies as would foster monetary and financial stability and public confidence and be favourable to the economy of Trinidad and Tobago."

The Central Bank of Trinidad and Tobago is widely respected as a monetary policy authority and guardian of financial stability grounded in international best practices. Its policies are credible and transparent and inspire confidence in the domestic currency. Its actions foster the growth and development of the economy and improve the well-being of our citizens.

As a knowledge based institution, the Central Bank will provide visionary and dynamic leadership and work to position Trinidad and Tobago as the financial centre of the region.