



# CENTRAL BANK OF TRINIDAD & TOBAGO

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March 1, 2018

**CIRCULAR LETTER ISSUED TO:**

FINANCIAL INSTITUTIONS & FINANCIAL HOLDING COMPANIES  
UNDER THE FINANCIAL INSTITUTIONS, ACT 2008  
INSURANCE COMPANIES UNDER THE INSURANCE ACT CHAP 84:01

**COPIED TO:**

BANKERS ASSOCIATION OF TRINIDAD AND TOBAGO  
ASSOCIATION OF TRINIDAD AND TOBAGO INSURANCE COMPANIES  
INSTITUTE OF CHARTERED ACCOUNTANTS OF TRINIDAD AND TOBAGO

**REF: CB-OIFI-577/2018**

**NOTIFICATION OF PRESCRIBED FORM FOR TRANSMISSION OF SENSITIVE PERSONAL  
INFORMATION UNDER THE TAX INFORMATION EXCHANGE AGREEMENTS  
(UNITED STATES OF AMERICA) ACT, 2017 ('TIEAA')**

The Central Bank of Trinidad and Tobago ("the Central Bank") refers to Section 17(3) of the TIEAA which mandates a reporting financial institution to notify an account holder in respect of a reportable account that their sensitive personal information which is required to be reported has been reported to the Board of Inland Revenue for onward submission to the Secretary to the United States Treasury. Section 9.3 of the Bank's Guideline on the Implementation of the Tax Information Exchange Agreements (United States of America) Act, 2017 reiterates this legal requirement. Section 17(5) of the TIEAA requires this notification to be in the form prescribed by the Minister (of Finance) by Order ("Prescribed Form").

We advise that the Prescribed Form for the Notification of Transmission of Sensitive Personal Information, in accordance with section 17(5) of the TIEAA is available on the Ministry of Finance's website at: <https://www.finance.gov.tt/wp-content/uploads/2018/02/Legal-Notice-No.-11-of-2018-The-TIEA-USAPrescribed-Form-Order-2018.pdf>.

Please be guided accordingly.

Yours sincerely

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Deputy Inspector – Banks, Non-Banks & Payment Systems Oversight  
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