



CENTRAL BANK OF TRINIDAD & TOBAGO

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January 15, 2018

**CIRCULAR LETTER
TO ALL INSURANCE COMPANIES & ATTIC**

REF: CB-OIFI-99/2018

RETURNS IN RESPECT OF AGENTS AND SALESMEN

The Central Bank of Trinidad and Tobago hereby draws your attention to the provisions of section 107(a) of the Insurance Act, Chapter 84:01 which requires every insurer to submit a return pertaining to its registered agents and salesmen.

Consequently, please submit your return showing the names of all individuals, partnerships and companies duly authorised by your company as agents and salespersons in Trinidad and Tobago as at December 31, 2017.

The returns should set out the particulars under each heading and sub-heading as follows:

- (a) Agents
 - (i) Individuals
 - (ii) Partnerships
 - (iii) Companies

- (b) Salespersons

You are requested to submit this information in both electronic worksheet format (MS Excel) and hard copy to the Inspector of Financial Institutions no later than **February 14, 2018**. Soft copies must be submitted electronically to fhardit-singh@central-bank.org.tt. Should you require any further clarification please contact Mr. Fareez Hardit Singh, Senior Examiner-Intermediaries at 625-2601 ext. 2335.

Your usual co-operation is anticipated.

Yours sincerely

A handwritten signature in black ink that reads "Patrick Solomon".

Patrick Solomon
INSPECTOR OF FINANCIAL INSTITUTIONS